



**MACHINGA DISTRICT COUNCIL**  
**INVITATION TO BID**  
**Issued on 06<sup>th</sup> February 2026**

- (a) Machinga District Council has received funds from Malawi Government under District Development Funds (DDF) to be used on procuring office furniture of Machinga District Council.
- (b) The District Council now invites sealed bids from eligible and qualified bidders for the supply and delivery of office furniture specified below.

QTY	DESCRIPTION	COMPLETION PERIOD	CONTRACT NO
1	SUPPLY AND DELIVERY OF OFFICE FURNITURES	10 days	091/MHG/G/ADMINISTRATION/OFFICE/FURNITURE/26

- (c) Bidding will be conducted in accordance with **Request for Quotations (RFQ)** procedures contained in the Public Procurement Laws and Regulations of the Government of the Republic of Malawi and open to all bidders.
- (d) Interested eligible bidders may obtain it from the **Machinga District Council's Procurement & Disposal Unit**. Bidders may inspect the bidding Documents at the address given below from **08:00 to 12:00; 13:30 to 16:30** hours local time (**Monday to Friday**).
- (e) Bids must be delivered to the address as shown below on or before **12<sup>th</sup> February 2026 at 14:00 hrs.** local time. **Late bids shall not be accepted.** For more clarifications, **Call: 0999 626463/0889839168**
- (f) Address for collection, submission and opening of bid:  
Public Procurement & Disposal of Asset Unit  
Machinga District Council  
P/Bag 1  
Machinga

The Chairperson  
Internal Procurement & Disposal of Assets Committee  
**Machinga District council**